

THE LAKE TRAVIS THEATRE COMPANY | AUSTIN, TX

THESPIAN TROUPE #4535

Demand Greatness



LAKE TRAVIS HIGH SCHOOL, 2024-2025

LT TAP

General Meeting

7 NOV 2024, 6:00pm

Annex - Lab M310

Attendance Sign-In



Welcome LT TAP Board Team 2024-25

President - Stephanie Jacobsen-Sheddan
(Cell: 713-256-5700)

lttappres@gmail.com

1st Vice President - Jennifer Carle

lttapvp1@gmail.com

2nd Vice President - Freda Collier

lttapvp2@gmail.com

Secretary - Jennifer Tully

lttapsec@gmail.com

Treasurer - Melanie Hilderbrand

lttaptreas@gmail.com

Volunteer Coordinator - Gabe Veach

lttapvolunteerco@gmail.com

Celebrations Coordinator - Jennifer De Leon

lttapeventsocial@gmail.com

Website Coordinator - Elisa Livingston

lttheatrearts@gmail.com

Marketing Coordinator - Raegan Hirvela

Contact VP-2

New WEBSITE! Website Coordinator, Elisa Livingston

- Calendar & Events
- Staged Readings December 4th-6th - [TICKETS ON SALE NOW!](#)
- Features:
 - TAP Board, Bylaws, Minutes
 - Make Payment link - REFERENCE
 - TAP Membership Form
 - Business Sponsorship Form
 - SY 24 - 25

Old Business - Secretary: Stephanie Sheddan for Jenn Tully

Sept. 26th General Meeting Minutes - VOTE to approve

ThesCon (11/20-11/23)

- Texas Thespians State Festival at the Gaylord Texan in Grapevine:
<https://www.texasthespians.org/ttsf.html>
- Parent Liaison: Jenn De Leon (832) 725-3918
- Finalizing plans now and disseminating information
- **Student Meeting:**
 - Mandatory!
 - Tuesday 11/12 - 8:00 am
 - Info emailed to parents after that
- More info shared after the General Meeting tonight ends

New Business - VP-1: Stephanie Sheddan for Jenn Carle

LT TAP Team Open Volunteer Positions: Social Media Coordinator
(Contact Volunteer Coordinator, Gabe Veach, if interested.)

(Thank you to Aidan Briar for volunteering to be our photographer! Galleries on TAP website will be available soon!)

Welcome Raegan Hirvela to the TAP Team!

If you are interested in volunteering on a regular basis besides show times, please contact Gabe, Stephanie, or any of our board members to get plugged in!

WELCOME RAEGAN HIRVELA TO TAP TEAM!

Raegan Hirvela is the parent of Francesca (Freshman) that played Edna in our Fall Show, "Mixed Nuts"

Raegan will assist Mr. Hardaway & VP-2, Freda Collier, moving forward with everything having to do with public facing print & digital media for promoting shows, major TAP & LTTC events. We are so very excited to have Raegan join the team.

THANK YOU!!!

Finance Report - Treasurer: Melanie Hilderbrand

- Add Freda Collier to account as debit card holder & check signer
 - Designate bank statement signer (non-check signer). Looking for any TAP parent volunteer. It is a very light time commitment role. Once every few months just to double check bank statement balances.

- August/September/October Reconciliation Reports
 - Following slide

- Any outstanding fees, dues, or deposits owed?
 - UIL Cast Show Fees \$150
 - CoHaMa Crew \$150 (UIL rule designates all crew as “understudies”, so payment fees universal)

August/September/October Reconciliation Reports

2024-2025 LT TAP Booster Club			2024-2025 LT TAP Booster Club			2024-2025 LT TAP Booster Club		
Cash Flow Statement			Cash Flow Statement			Cash Flow Statement		
August 2024			September 2024			October 2024		
Cash at the beginning of the month		\$24,050.67	Cash at the beginning of the month		\$46,206.48	Cash at the beginning of the month		\$73,438.78
INCOMING CASH			INCOMING CASH			INCOMING CASH		
Affinipay		\$21,684.00	Affinipay		\$29,567.11	Affinipay		\$2,062.99
Square		\$19	Square		\$19	Square		\$235
Check/cash deposit		\$4,975	Check/cash deposit		\$1,255	Employer Match		\$125
Petty cash		520	Petty cash		0	Check/cash deposit		\$1,083
Interest Income		3.98	Interest Income		8.46	Petty cash		170
Purchase Returns			Interest Income			Purchase Returns		83.7
Interest Income		3.98	Interest Income		8.46	Interest Income		8.49
Total		\$27,202.26	Total		\$77,056.43	Total		\$77,207.34
OUTGOING CASH			OUTGOING CASH			OUTGOING CASH		
Debit card payments		1203.24	Debit card payments		2240.09	Debit card payments		3,908.43
Check payments		3285.9	Check payments		282	Check payments		30,078.68
Recurring fees		37.31	Recurring fees		37.31	Recurring fees		37.31
Affinipay payments		0	Affinipay payments & Refunds		1058.25	Affinipay payments		789.18
Petty Cash		520	Petty Cash		0	Petty Cash		170
Total		\$5,046.45	Total		\$3,617.65	Total		\$34,983.60
Cash at the end of the month:		\$46,206.48	Cash at the end of the month:		\$73,438.78	Cash at the end of the month:		\$42,223.74
Checks Outstanding		\$100	Checks Outstanding		\$0	Checks Outstanding		\$208
Available cash at the end of the month		\$46,106.48	Available cash at the end of the month		\$73,438.78	Available cash at the end of the month		\$42,015.74

Fundraising Report - VP-2: Freda Collier

TAP Membership Report

- 82% funding goal so far (\$10k)
- Pickup swag orders in Hardaway's office, look for student name

Business Sponsorship Report

- 74% reached to goal of \$5k (see website to support these businesses)
- Big Give Drive CLOSED
- Lynch Creek Farms online fundraiser live & ends November 19th!
- LT Cabaret LIVE! Free Admission, Donations Encouraged - working on Coffee Truck!
- Spirit Nights: 2024
 - November 16th - Jason's Deli 11am-9pm (all day Saturday)
 - December 7th - Barnes & Noble Book Faire (all day Saturday)
 - December 11th - Angel's Icehouse 6-9pm ("*LT Review*")

Volunteer Report - Volunteer Coordinator: Gabe Veach

Review *Mixed Nuts* Volunteer Feedback Survey Results

LT Cabaret LIVE - (11/14)

- Coming Soon! Sign-up Genius & Info Email for donation & volunteer needs

Staged Readings - (12/4, 12/5, 12/6)

- Coming Soon! Sign-up Genius & Info Email for donation & volunteer needs

Parents:

LT TAP Website & Social Media

www.lttheatrearts.com

<https://www.facebook.com/groups/365013104352304/>

Payment Link: <https://secure.affinipay.com/pages/lthtap/payments>

Students:

LTTC Website & Social Media:

Instagram: @laketravisthespians

TikTok: @lthsthespians

Youtube: @lthsthespians260

Website: <https://www.lttheatreco.com>

Thank You!

QUESTIONS??

Next General Meeting: Thursday, February 27th 6:00pm, Lab M310

See you at LT Cabaret LIVE on November 14th!

2024-25 LT TAP Meeting Schedule

<u>Date</u>	<u>Type</u>	<u>Location</u>	<u>Time</u>
September 11th 2024 (Wednesday)	Executive	Board Hosted	5:30pm
<i>September 26th 2024 (Thursday)</i>	<i>General</i>	<i>Recital Hall</i>	<i>6:00pm</i>
<i>November 7th 2024 (Thursday)</i>	<i>General</i>	<i>Lab M310</i>	<i>6:00pm</i>
Jan. 22nd 2025 (Wednesday)	Executive	Board Hosted	5:30pm
<i>Feb. 27th 2025 (Thursday)</i>	<i>General</i>	<i>Lab M310</i>	<i>6:00pm</i>
<i>April 30th 2025 (Wednesday)</i>	<i>General</i>	<i>Lab M310</i>	<i>6:00pm</i>
<i>May 15th 2025 (Thursday)</i>	<i>General/Annual</i>	<i>Lab M310</i>	<i>6:00pm</i>

**The General Membership meetings will be held during the school year approximately Sept., Nov., Feb., April, and May.
General Meetings last approximately 60 minutes depending on agenda.*

(5) General Meeting

(2) Executive Meeting

Unlimited work sessions planning/coordinating events/activities per LTTC Theatrical Season Schedule.

ThesCon Info



ThesCon Information

- Drop-off / Leaving LTHS
- General Schedule
- Other Activities
- Communication
- Meals
- Spending Money
- Leaving the Gaylord / Pick-up



Leaving LTHS - Wednesday 11/20

8:30am - Students report to Recital Hall for bag checks

9:15am - Load bus

9:30am - Hit the Road!

Buc-ee's 11-11:30am

Gaylord 2:00pm



General Schedule

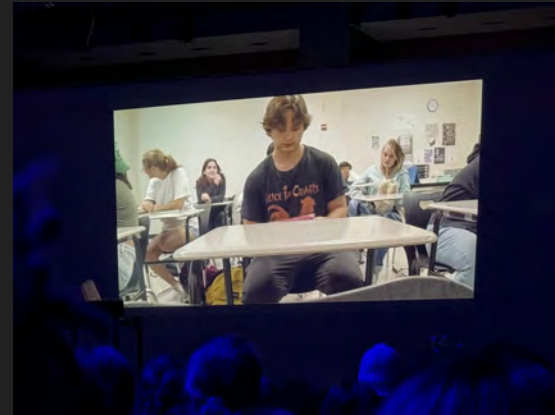
Guidebook App!!

6:30-7:00am - Wake-up / untape

8:00am-10:30pm - Workshops / competitions / shows

11:00pm - Room checks

11:30pm - Lights out



Other Activities

ICE Exhibit / Ice Skating / Escape Room / Shops

ThesCon Merch

Real Food & Junk Food



Communication

- Remind for student communication
- Mr. Hardaway to provide nightly recap of day's events (format?)
- Photo updates? - TAP's private FB page or Group Message
- Group Message to parent / guardian
 - Need to sign up for this!
 - One way only
 - Provide cell number to Jenn D / let Hardaway know
 - Primarily to coordinate timing of return trip



Meals

- Registration includes 2 meal vouchers - best for lunch but can be used between 8:00am and 7:00pm (1:30pm on Saturday)
- Wait times at restaurants are long (especially at lunch!) and food is \$\$\$
- GENERAL idea on meals.....

	Wednesday	Thursday	Friday	Saturday
Breakfast	home	bring / room	bring / room	bring / room
Lunch	Buc-ee's (\$10-20)	Exhibit Hall Voucher	Exhibit Hall Voucher	Exhibit Hall (\$25)
Dinner	pizza (TAP)	Hotel restaurant (\$20-35)	Hotel restaurant (\$20-35)	Buc-ee's (\$10-20)

Spending Money

FOOD:

- Buc-ee's: \$10-\$20
- Zeppole Italian (@hotel): avg price for entree-\$20-\$25
- Riverwalk Cantina (@hotel): \$20-\$35
- Cocoa Bean Coffehouse (@hotel): \$10-\$15 (serves Starbucks Coffee/pastries)
- Add'l options @hotel

ACTIVITIES: (there are more listed in the link)

- Ice Sculpture Park: \$28.99
- Cirque: Spirit of Christmas: \$38.99-\$55.99
- Holiday Heist Escape Room: \$156 for a group of 4
- Snowball Build and Blast: \$12.00 per bucket of snowballs
- Snow Flow Mountain Slide: \$24.99

Recommended amount of extra \$\$\$ per kid: \$150-\$300

Hotel Activity Link: <https://tickets.gaylordtexan.com/>



Leaving the Gaylord - Saturday 11/23

2:00 - 4:00pm - Closing Ceremonies (Blue Group)

4:00 - 5:00pm - Holding area / get luggage / release to bus

5:00pm - Hit the Road!

Buc-ee's 7:30 - 8:00pm

LTHS 9:30pm

Estimates Only!!

